



## **FORM 109**

### **2018 AFFILIATE MEMBERSHIP APPLICATION POLICIES AND PROCEDURES**

#### ◆ **DUES & FEES:**

1. There is a **one-time** Company application and processing fee of \$300, however this fee is reduced to \$150 for a limited time beginning June 1, 2018.

Annual dues in the amount of \$290 (pro-rated quarterly) must also be paid for **each** Representative of the Company who wishes to hold membership. If applicant joins WAAR Affiliate Marketing Program (AMP), affiliate membership fees are waived for one representative and each additional representative pays reduced dues. See AMP brochure for more information.

#### ◆ **APPLICATION:**

Membership applications are subject to review by the Williamsburg Area Association of REALTORS® (WAAR) Board of Directors for final approval. Each Affiliate application must contain: a statement attesting to the Affiliate's status as a real estate broker or salesperson, if any. Checks should be made payable to WAAR and for charge payments please complete the credit information on the application form. Return all forms and payment to the Director of Member Services, Cindy Homewood, at the above address.

#### ◆ **MEMBERSHIP PRIVILEGES:**

Affiliate members are entitled to the same membership privileges as REALTOR® members with the exception of voting rights and holding positions on the Board of Directors. Note: Exception—Affiliate members *have* voting rights at Committee levels.

#### ◆ **MEMBERSHIP BENEFITS & SERVICES:**

1. Attend business meetings, educational seminars and social functions as well as serving on WAAR committees.
2. Access to the Association's Educational Facility to conduct meetings or seminars.
3. Receive Association's electronic newsletters and updates on Association events, policy decisions, committee activities, etc.
4. May participate in the Association's Affiliate Marketing Program (AMP).
5. Entitled to instruct at seminars that are sponsored by the Association's Education Committee.
6. Business Contact listing on the Association website .
7. Qualified to apply for limited access to the WMLS database for up-to-the-minute sold information, statistical reports, member roster, tax records, and e-mail.

#### ◆ **PROCESSING PROCEDURE:**

Once a completed application is received by the Association and processed in the membership database, an email welcome confirmation will be sent to the primary company representative.

If you have any questions regarding any of the information listed above, please contact *Cindy Homewood, Chief Operating Officer*, at the telephone number listed above or by e-mail, [cindy@WAARRealtor.com](mailto:cindy@WAARRealtor.com).



**AFFILIATE MEMBERSHIP APPLICATION  
Company & Representative Information**

**SECTION I**

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Firm: (I.e. Accounting, Law Firm) \_\_\_\_\_

Firm Telephone Numbers: Office: \_\_\_\_\_ Fax: \_\_\_\_\_

Primary Firm Representative (one per firm): \_\_\_\_\_ Position: \_\_\_\_\_

Preferred Business Email: \_\_\_\_\_ Cell#: \_\_\_\_\_

Secondary Firm Representatives (add \$288 yearly per individual):

1. Name \_\_\_\_\_ E-mail \_\_\_\_\_ Cell# \_\_\_\_\_

2. Name \_\_\_\_\_ E-mail \_\_\_\_\_ Cell# \_\_\_\_\_

**SECTION II**

Are you a licensed or Certified Appraiser? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you or a principal in the firm hold an active real estate license from the Virginia Real Estate Board?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, is the firm engaged in the real estate profession, including buying, selling, exchanging, renting or leasing, managing or appraising for others for compensation, or financing, building, developing or subdividing real estate? Yes \_\_\_\_\_ No \_\_\_\_\_

**SECTION III**

The following member of the Williamsburg Association referred me:

Name: \_\_\_\_\_ Company: \_\_\_\_\_

**SECTION IV**

**I CERTIFY THAT ALL THE INFORMATION INDICATED ABOVE IS COMPLETE AND ACCURATE AND AGREE TO PAY THE ESTABLISHED DUES AND ABIDE BY THE BYLAWS AS LONG AS I REMAIN AN AFFILIATE MEMBER OF THE WILLIAMSBURG AREA ASSOCIATION OF REALTORS®, INC.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**SECTION V**

Enclosed is my \$150 application fee + pro-rated dues: (see breakdown below for amounts)

Paying by Credit Card see information below  
 Enclosed is Check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Credit Card Type:       Mastercard               Visa

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Exact Name on Card: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_ Total Amount Charged: \_\_\_\_\_

*Note: These fees are waived if applicant is also joining the WAAR Affiliate Marketing Program*

**Special Summer Fee Reduction!!**

| Month of Application  | Jan 2018     | Feb 2018     | March 2018   | April 2018      | May 2018        | June 2018    | July 2018    | Aug 2018     | Sept 2018       | Oct 2018        | Nov 2018        |
|-----------------------|--------------|--------------|--------------|-----------------|-----------------|--------------|--------------|--------------|-----------------|-----------------|-----------------|
| Application Fee       | \$300        | \$300        | \$300        | \$300           | \$300           | \$150        | \$150        | \$150        | \$300           | \$300           | \$300           |
| Affiliate Dues Amount | \$290        | \$290        | \$290        | \$217.50        | \$217.50        | \$145        | \$145        | \$145        | \$145           | \$72.50         | \$72.50         |
| <b>Total</b>          | <b>\$586</b> | <b>\$586</b> | <b>\$586</b> | <b>\$513.75</b> | <b>\$513.75</b> | <b>\$295</b> | <b>\$295</b> | <b>\$295</b> | <b>\$442.50</b> | <b>\$371.25</b> | <b>\$371.25</b> |

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