



WMLS Licensed User or Firm Resignation/Cancellation Form

Section I: Member information must be completed.

Section II: To resign REALTOR® membership in WAAR. (Signed by WAAR Member)

Section III: To cancel WMLS services for a registered user or entire Firm/Branch. (Signed by WMLS Participant)

NOTE: The WMLS Participant/Broker MUST, within two (2) business days from date of termination, re-assign, transfer or release any active or pended listings currently listed by the agent named below to another active WMLS agent or the WMLS will release the listing(s) at a cost of \$20 per listing.

SECTION I

REALTOR® /User Name: _____

Firm Name: _____ Address: _____

Are you a member of a "Team"? Yes No If "Yes" Name of Team: _____

Do you have active listings in the WMLS? No Yes *If YES, please see NOTE above Section I*

I certify that I have (Please select one):

- _____ Kept my license active with current firm/branch**
- _____ Placed my license on inactive status with DPOR or let my license expire.
- _____ Placed my license with a referral company.
- _____ Transferred my license to the following firm – I am NOT a member of the Williamsburg Area Association of REALTORS®
Name of Firm: _____
- _____ Transferred my license to the following firm – I am keeping my WAAR REALTOR® membership:
Name of Firm: _____
- _____ Transferred my license to the following firm –I am resigning my WAAR REALTOR® membership-Complete Section II.
Name of Firm: _____

SECTION II – WAAR REALTOR® MEMBERSHIP - Complete this section to resign Primary or Secondary WAAR REALTOR® membership.

I certify that I have (Please select one):

- _____ Transferred my PRIMARY REALTOR® membership to the _____ Association of REALTORS®.
- _____ Resigned my PRIMARY REALTOR® membership with WAAR.
- _____ Resigned my SECONDARY REALTOR® membership with WAAR.

Resignation Date: (if different than date of signature below) _____ / _____ / _____

_____ / _____ / _____
WAAR Member Signature Date of Signature

SECTION III – WMLS MEMBERSHIP – Principal/Managing Broker must complete this section to cancel WMLS services of the above-named REALTOR® /User or Firm.

I understand the following:

1. ** If User cancelling WMLS services retains an active license with my firm, that licensee shall automatically be considered to be on a WMLS Subscription Waiver, and will adhere to all requirements in the WMLS Subscription Waiver Policy.
2. If any individual on a Subscription Waiver uses WMLS services in any way through my participation, my firm will be subject to a \$500 immediate fine and other possible penalties as outlined in the WMLS Subscription Waiver Policy.
3. SentiKey services will also be inactivated upon receipt of this cancellation form.
4. The above User's WMLS service will be discontinued on the resignation/cancellation date.
5. I am cancelling WMLS services for the entire firm. Yes No
6. If cancelling WMLS services for my entire firm/branch, this form must be completed for myself and each WMLS registered User.

Resignation/Cancellation Date (if different than date of signature below): _____ / _____ / _____

_____ / _____ / _____
Principal / Managing Broker's (Participant) Signature Date of Signature